

# Languages for All General Courses Learner Handbook 2021-2022

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# Mode of delivery

We teach our courses through a flexible and inclusive mode of delivery. We will be running some of our courses online and some in person (see details of availability on our website). All our general courses include a combination of **online learning pathways** to be prepared in advance of each class using the University's Virtual Learning Environment, Canvas, and a **small group conversation classes** every week (either online or in person).

Having had the opportunity to learn from the experience and feedback from our learners and tutors since Trinity term 2020, we are confident that this mode of delivery works well for our community of learners. This mode of delivery enables you to:

- Work flexibly at your own pace
- Have access to a complete set of learning materials before each class and beyond the life of the course to master and review (you will retain access to the materials in Canvas until the start of the following term).
- Get high quality generic and individual feedback
- Interact in small groups which gives you an excellent opportunity to put your weekly learning into practice.

Each week of your General course, you will need **to complete an online learning pathway** focusing on language instruction, exercises and drills, and communicative collaborative activities. This leads to **a weekly 1-hour conversation class** in groups of normally up to 6 students (online) or 12 students (in person). Each learning pathway aims to prepare you and support you to fully engage in the classroom activities.



**For 2021/22** we will be offering some online and some in-person Academic courses. Our timetables will be published on our website in advance of each term so that you can see what is available and choose the best option for you.

Our ability to maintain the in-person course option throughout the term or academic year will depend on circumstances, and we will need to follow government and University Covid-19 regulations and guidance. Our terms and conditions reflect the possibility that course mode of delivery may have to pivot from in-person to online.

### Key information

We have designed our **General Courses** to enable Oxford students and staff to fit language learning into their busy schedules. General courses run term by tern; for the most popular languages/levels we also run them as online intensives at the end of term (weeks 8 to 10). Offering the same course in two different ways increases access and flexibility. Stages offered are conditional on there being sufficient demand to run them.

The General pathway covers all four language skills (speaking, listening, writing and reading), with the main focus being on communication. The course also focuses on language learning strategies and cross cultural competences. Courses follow the progression of the Common European Framework of Reference for Languages (CEFR) and are available from Stage 1 total beginner (A1 as the intended learning outcome) to Stage 7 proficiency level (C1 or above as the intended learning outcome) depending on levels of demand. Please note that **your CEFR level outcome may vary depending on the language that you are learning and on your own progress**. Our Trinity term certificates of course completion include a CEFR indicator based on your progression and on your performance at the end of the course.

Every week, a learning pathway combining video instruction, online quizzes, discussions, resources and activities as well as generic and individual feedback from your tutor, leads to a 1-hour conversation class in small groups (normally up to 6 students online and 12 for inperson courses). This represents a guided learning programme equivalent to around 3 hours of asynchronous learning plus 1 hour of live interaction in the target language per week. You may, however, work more flexibly and make the most of vacation time to review, consolidate or explore activities you did not have the time to complete in term time. If you enrol on an online course, the conversation class on MS Teams is recorded to enhance learning and support efficient feedback from your tutor. The recording will only be available to students registered for the course.

#### Key facts about General language courses:

• Focus on communication and use of all four skills (reading, writing, listening, speaking)

- Term by term commitment
- Enrolment on a first come first served basis

• Fully funded option available via the Priority Funding scheme for students recommended by their college/department as having a strong academic need to attend a language course. The course fee is paid for by college/department by prior arrangement

• Certificates:

 $_{\odot}~$  You can request a certificate of attendance if you have attended / engaged with at least 80% of the course

• You will receive a certificate of course completion following an optional summative assignment at the end of the third term of the course. This is only available if you have taken at least two Parts of the course (two terms or, where applicable, one or two Intensive courses) and must include Trinity term. There will be no assessment opportunity provided at the end of Trinity term online intensive courses although it will still be possible to obtain attendance certificates upon request). Certificates are awarded as a broad indicator of competence at the corresponding level of the CEFR.

In term (weeks 2-7)	Online Intensive (weeks 8- 10)
Michaelmas Part 1,	
Hilary part 2,	Available in Stage 1 , stage 3 for most
Trinity part 3	popular languages and Advanced (stages 5- 7) for French, German, Italian and Spanish. End of Michaelmas part 1
NB: We run Stage 1 Part 1 courses throughout the year but cannot guarantee that Part 2 or Part 3 will be available in a given academic year	End of Hilary part 2 End of Trinity part 3
Live sessions per week = 1 hour with tutor online or face to face where available	Live sessions per week = 2 x 1 hour with tutor
Learning pathway including language instruction and guided learning = 1h 30mn - 2 h per week	Learning pathway including language instruction and guided learning = 3-4 hours per week
Recommended self-study and practice time= 2 hours per week	Recommended self-study and practice time= 4 hours per week

The table below shows the options for the General language courses:

# General Pathway: learning framework:

In line with the Association of University Language Communities (AULC) our learning framework recognises the different pace of progression to CEFR C1 depending on the language. The learning outcomes of a given stage in different languages take the different pace of progression in consideration, whilst tutors also consider individual learner performance at the point of course completion.

C1							Stage 7
B2 +							part 3
B2						Stage 6 part 3	
B1+					Stage 5 part 3		
B1				Stage 4 part 3			
A2 +			Stage 3 part 3				
Some A2		Stage 2 part 3					
A1	Stage 1 part 3						

#### For Dutch, French, German, Greek, Italian, Portuguese, and Spanish:

#### For Arabic, Japanese, Mandarin and Russian:

B2 (B2 +)						Stage 6&7 part 3
B1					Stage 5 part 3	
				Stage 4 part 3		
A2			Stage 3 part 3			
A1		Stage 2 part 3				
	Stage 1 part 3					

# Course fees and financial support

The Language Centre currently receives University funding for some 35% of its running costs. As most of the courses we offer are in addition to your programme of study, we need to charge fees for them. We endeavour to keep these to a minimum and they are currently the most economical options for quality language tuition in Oxford.

Course	OU students including Visiting and Recognised	All other OU members (staff, academic, researchers)	Alumni, partners of staff and students, retired staff	General Public
General Per term	£100	£125	£160	£250
Intensive online Per end of term	£100	£125	£160	£250

General courses fees per term for 2021-22 are:

### **Priority Funding scheme**

If you need to learn a language to support your studies, you can ask your college (if you are an undergraduate) or your department / faculty (if you are a postgraduate) to sponsor you via our Priority Funding scheme. This means that you do not pay for the course yourself and that your application will take priority over other learners. Examples of a Priority Funding application would be students needing to read texts in the target language, to undertake fieldwork or to take an internship in a country where this language is spoken.

The application process has two parts:

- Visit <u>our website</u> and click on the language of your choice. Scroll down to 'fees, funding and enrolment'. Complete our online form to seek approval for Priority Funding from a) your tutor/supervisor and b) the financial signatory in your college or faculty / department. We recommend you discuss your need for the course with your tutor/supervisor before completing the form. To complete the form, you will need the name and contact details of the financial signatory in your college/department, which your tutor/supervisor is likely to know.
- 2. Once both have approved your request you will be booked onto the course by a member of our admin team and you will then receive an automated confirmation email.

You may apply term by term or for the whole year. If you apply for more than one term, you will not need to re-enrol in the subsequent terms; we will do this for you automatically and charge your college or department / faculty. Please note that to apply for two different courses or languages under this scheme you will need to fill in two separate forms via the link on our website.

Priority Funding Scheme – deadline to complete your application and enrolment							
Michaelmas 2021	Hilary 2022	Trinity 2022					
Wednesday	Wednesday	Wednesday					
13 October	19 January	27 April					
12 NOON	12 NOON	12 NOON					
Week 1	Week 1	Week 1					
Michaelmas Online	Hilary Online Intensive	Trinity Online Intensive					
Intensive 2020	2020	2020					
Wednesday	Wednesday	Wednesday					
24 November	2 February	8 June					
12 Noon	12 Noon	12 Noon					
Week 7	Week 7	Week 7					

# Identifying which Stage is right for you

Enrolling on a course at the right level for you is important and can be a little difficult to get right. Once the course has started your tutor will be ensuring that all learners are studying for the Stage that most suits their needs. However, you can check which Stage matches your current learning needs in a variety of ways:

1. Look at your past learning experience to see if it matches our Stage entry requirements – this is a rough guide of equivalence. Do bear in mind that if you have not used the language for a long time your competence will have diminished.

Stage	CEFR	Equivalence in classroom learning only
	Entry requirement	
1	None	No prior experience of learning the language
2	Aı	A 30-40 hour course – a very rusty GCSE
3	A2	2 years totalling at least 80 hours of courses – a good but
		rusty GCSE
4	B1	3 years totalling at least 120 hours – a recent GCSE with a
		high grade
5	B1+	4 years totalling at least 160 hours — a rusty A-Level
6	B2	5 years totalling over 200 hours — a good recent A-Level
7	B2+	Over 6 years and continued regular practice

#### For Dutch, French, German, Greek, Italian, Portuguese and Spanish:

#### For Arabic, Japanese, Mandarin and Russian:

Stage	CEFR Entry	Equivalence in classroom learning only
	requirement	
1	None	No prior experience of learning the language
2	Some A1	A 30-40 hour course – a very rusty GCSE
3	A2	2 years totalling at least 80 hours of courses – a good but rusty GCSE
4	Some A2	3 years totalling at least 120 hours — a recent GCSE with a high grade
5	Bı	4 years totalling at least 160 hours — a rusty A-Level
6 &7	B1+	5 years totalling over 200 hours — a good recent A-Level

2. You could take the quiz from the <u>European Day of Languages</u> and evaluate your own competence based on the CEFR "can do statements" and then refer to the table above.

If you have prior knowledge of the language, our tutors can advise you on which Stage combination is right for each you through a language evaluation online quiz at the

beginning of Michaelmas (and Hilary term for Hilary term entrants). Please register on the Virtual language Centre platform on Canvas and take our language level evaluation quiz.

Access to the Virtual Language Centre requires an SSO. If you are a registered student or a member of staff at the University, you can enrol onto it directly from our website <u>https://www.lang.ox.ac.uk/the-virtual-language-centre</u>

If you do not have an SSO, you will need to send an email to admin@lang.ox.ac.uk to ask to have access.

During the first week of teaching, tutors will also ensure that students are in the correct Stage. Transfers are possible but only if space is available in other classes that are already running. If you feel that you are taking a course that is too easy or too challenging for you, do speak to your tutor about it.

	Stage						
	1	2	3	4	5	6	6+7 or
							7
Arabic	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		
Dutch	$\checkmark$	$\checkmark$					
French	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	√***
German	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$
Greek	$\checkmark$	$\checkmark$	$\checkmark$				
Italian	$\checkmark$	$\checkmark$	√*				√**
Japanese	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$
Mandarin	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$	$\checkmark$		
Portuguese	$\checkmark$	$\checkmark$	$\checkmark$		$\checkmark$		
Russian							
Spanish	$\checkmark$				$\checkmark$		

### Languages and Stages available in 2021-22

Courses in green boxes are available both as in person course at the Language Centre and as an online course, courses in yellow are available in person only and all other courses are online only. You will need to choose which option you prefer. \_Please note that our ability to maintain the in-person course option throughout the term or academic year will depend on circumstances, and we will need to follow government and University Covid-19 regulations and guidance. Our terms and conditions reflect the possibility that course mode of delivery may have to pivot from in-person to online \* Italian above Stage 3 is available through our Fast Track programme \*\* We offer advanced levels of Italian with the Intensive online courses \*\*\* French General Stage 7 will be offered face to face, online and in hybrid mode (see details below)

### How to enrol

To enrol on a General course, once you have ascertained which Stage you should join, please go to the <u>relevant language page on our website</u>. Check the timetable and click the enrol link.

For the most popular courses you will have the option to enrol onto a fully online course (these courses have 'online' in the course title) or for a course where the conversation class is scheduled in person at the Language Centre.

For French General Stage 7 there is also the option to register for a hybrid course, where you will be able to attend the conversation class flexibly either online or in person, and where the teacher will be conducting the class from the Language Centre with some students in class and others joining remotely via Microsoft Teams.

Clicking on the enrol button, will take you to our course-booking page for the specific course and class on which you wish to enrol. Before you click through to complete your booking and pay, do double-check that you have selected the course running on the day and time that suit you. Also note that the default price until you reach the payment page is set at the Staff rate – the system will auto-correct the price to the student fee based on your SSO status before you are asked to input your credit or debit card details.

If you do not have a Single Sign On for the University (SSO), you will need to contact our admin team (admin@lang.ox.ac.uk) via email with the following details:

- Full name
- Email address and phone number
- The name of the course you wish to study (including Stage and Part)
- The start date and time of the course
- Your connection to Oxford University, if any (to determine course fee)

We will then provisionally enrol you onto the course and send you a link to the Oxford University Online Store for payment. Once payment is received, we will confirm your place on the course.

If your course is being paid for via the **Priority Funding scheme** – either by your college or by your faculty / department, the admin team at the Language Centre will enrol you onto your course when approval has been received. Please do not book yourself onto the course before the application has been approved – if you do so you will not be refunded.

Please note that in accordance with the <u>Terms and Conditions published on our website</u>, you have the right to cancel your course booking at any time within 14 days of payment. Unless the course has started, you will receive a full refund of any payments you have made and no administration fee will be charged. For cancellations after 14 days, and for cancellations

made after the course has started, please read the Terms and Conditions carefully. This information will also be attached to the email you receive once you have made your booking. To cancel your booking, please follow the instructions included in that email and then contact <u>admin@lang.ox.ac.uk</u>.

### **Course materials**

All Language Centre courses make extensive use of Canvas, the University's Virtual Learning Environment (VLE). All our courses are developed on an inclusive flexible blended learning model, which rests upon multimedia pathways designed by our tutors for you in Canvas.

In addition to this, we will usually ask you to purchase a textbook. You will find a link to our most up- to- date list of textbooks at the end of this handbook and from each language page on our website. As far as possible we endeavour to ensure that textbooks are as economical and readily available, by liaising with specialist bookshops and publishers.

Blackwell's are offering Language Centre learners a student price match guarantee when they order by phone or in the shop in Oxford (this does not apply to online orders). You will also be able to bring books purchased from Blackwell's back to the store for buyback in 2022, using the code LANGCENTDK22.

We also host a second-hand textbook forum on the Virtual Language Centre in Canvas to help our community of learners sell and acquire textbooks. To check the availability of a given textbook or to sell it, please register on our Virtual Language Centre site on Canvas and then click on the link to "second-hand books".

### End-of-course summative assessments

All our courses give you the opportunity to obtain a certificate of course completion issued by the Language Centre.

To be eligible you must:

- Have attended at least two courses in a given academic year in the same language (French Stage 1 Part 2 and French Stage 1 Part 3, for example) – this could be over two terms or where applicable Week 9 Intensive courses. You must attend the Part 3 course during Trinity Term.
- Have engaged with the course satisfactorily alerting your tutor if you cannot attend a class and having done all the necessary tasks set by your tutor
- Take the end of Trinity Term summative assignment for Stages 1 to 4 this will be a one-hour test done online via Canvas, for Stages 5, 6 and 7 it will be a video presentation followed by a class discussion.

Certificates will normally be emailed to you two to three weeks after the end of Trinity term.

### **Engagement and attendance**

If you wish to make progress in the language you are studying, regular engagement with the tasks and activities and participation in our weekly classes are both very important. We understand that it may not always be possible for our learners to attend their classes every week. If you know you will be absent, please inform your tutor.

If you are absent from class, it is your responsibility to catch up on the work you have missed. All materials, and for online courses recordings, are available on Canvas. Feedback as well as the tasks set by the tutors to recap on a class and to prepare for the next one are all made available in advance and will help you prepare for the next class. If you are struggling to catch up after having missed a session, you may post a question on Canvas to seek help from our community of learners, or you may raise this with your tutor by emailing them via Canvas.

Remember that in languages regular practice is important – if you miss a class, particularly on a lower-level course, you may have missed a lot of important new structures and explanations. Not keeping up with the pace of the course may also be disruptive to the quality of the course. It is your responsibility to remain engaged and seek support in a timely manner if needed.

### Progression

We have designed all our courses to enable learners to progress as far as possible. However, the highest stage we can offer in a language is conditional on sufficient levels of demand.

#### Progression from Stage 1:

You do not need to have taken or passed the end of Trinity term optional assessments to progress to Stage 2, but it is highly recommended that you make sure that you have completed Stage 1 Part 2 and Part 3. You can do this either as a term time course or through the online intensive course we offer at the end of term. If this is not possible and you wish to continue with the next level up please seek advice from your tutor.

Please note that if you do not enrol for a course beyond the completion of one Part, you will no longer have access to the materials for the course on Canvas when the next Part starts.

#### Progression from other Stages:

To progress from one Stage to the next, you do not need to have completed or passed the optional assessments – and you do not necessarily need to have attended the Part 3 course of the previous Stage. If you have not been able to attend Part 3, but intend to progress to the next Stage, you should contact your tutor to obtain advice on the required structures and vocabulary you would need to learn independently.

#### Progression from a General course to the Fast Track pathway

Our pathways are designed to give you maximum flexibility in terms of changing the course and intensity of your learning journey. If you wish to progress from a General course to a Fast Track course, you simply move up to the next couple of stages:

If you have finished	You can progress to
General stage 1 part 3	Fast Track 2+3 (selected languages only)
General stage 2 part 3	Fast Track 3+4 or A2
General stage 3 part 3	Fast Track 4+5 (selected languages only)
General stage 4 part 3	Fast Track 5+6 or B1
General stage 5 or 6 part 3	Fast Track B2 (currently only available for
	Mandarin)

It is also possible at the end of Stage 1 Part 3 to progress to Stage 2 Part 1 of the Academic pathway and change the focus of your learning to academic reading skills.

At the end of the academic year or at the start of the enrolment period, contact your tutor and seek further advice on the options they would recommend for you.

## Quality assurance, feedback and complaints

All our courses are subject to quality monitoring and annual review cycles.

We collect feedback from our learners informally during the course and formally at the end of each term. We review your feedback and where possible adjust our courses and systems in light of your experience at the Language Centre.

Over 96% of our respondents tell us they would recommend our courses to someone else. Below are just a few examples of comments made by our learners, followed by examples of action we have taken subsequently to improve their learning experience or share best practice.

"An opportunity to broaden the mind too good to miss while at Oxford"

"The course is very useful and enriches both one's language skills and cultural knowledge"

"The course isn't just verb tables and vocab lists. Each week feels like a relaxed conversation with friends, in which we address relevant contemporary issues all in the native language. By the end of the semester, not only have your linguistic skills flourished, but your confidence too".

"So brilliant and refreshing to start learning a new language from scratch! It feels mindexpanding!"

"I really enjoyed the course offering. If there had been the option to continue over the summer I would have done so"

"I have LOVED this year at OULC! Great teachers, dynamic, fun, creative, encouraging. Good content. Excellent pace. 6 weeks always feels too short!"

"I was very glad to have the opportunity to take this course online and fit it in amongst other commitments - it was a great refresher of my rusty French skills and I am considering taking a further course next academic year"

Following feedback from our learners, we have taken a wide range of steps including changing textbooks where those proved unpopular or too expensive, developing further resources for learners to engage with the language between courses. This year, we will be extending the duration of the classes from 30min to 1 hour per week on General courses During each term, we also share and discuss informal feedback from learners to adjust our courses to your needs.

If you are dissatisfied with any aspect of your learning, your first port of call should be to raise the matter directly with your tutor. Where you feel that this is not possible, you should follow our <u>complaints policy</u>.

# **Recording retention policy**

For online or any hybrid delivery courses, there may be a weekly live session delivered through MS Teams or Zoom: this session may be recorded and saved to enhance learning, allow catch up/revision and support efficient feedback from your tutor. The recording will only be available to learners registered for the course, your tutor and any supporting administrators. Recordings are kept for up to one year then deleted. Recording retention policy: information for learners

Language Centre online live teaching sessions may be recorded and saved to enhance learning, allow catch up/revision and support efficient feedback from your tutor. As the organiser of these meetings, the Language Centre and its tutors follow the University's best practice guidelines, as below:

• Consideration is given to the classification and sensitivity of any material being discussed.

• Learners are advised that recording is taking place, with MS Teams/Zoom automatically displaying a message informing all those in the teaching session that the class is being recorded. Learners are also advised in advance through the course handbooks and our terms and conditions.

• The tutor is responsible for the onward sharing to participants, application of correct settings preventing editing and downloading, dissemination, retention and deletion of recorded teaching sessions, which are stored in a dedicated folder in the tutor's University One Drive account. Recordings are kept for a maximum of one year and are then deleted.

• The tutor ensures that the recording complies with the University's Regulations for the Administration of Intellectual Property.

#### Class participants

• Any participants who have concerns about being recorded are asked to discuss these with their tutor in advance.

• Participants should ensure they have muted their microphone if they do not wish to be recorded.

• Participants may not use third-party video or screen capture services (or a separate recorder) to record the meeting unbeknown to the organiser or other attendees. Any participant who records a session without explicit authorisation to do so will be in breach of University policy and subsequently the IT regulations.

If a participant has a concern or query regarding matters relating to recorded personal information, this should be referred in the first instance to the Language Centre's Admin team on admin@lang.ox.ac.uk

# Appendix 1: List of textbooks

	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6/7
Arabic	Ahlan Wa Sahlan Lette rs and Sounds of the Arabic Language (3rd	Ahlan wa Sahlan: Functional Modern Standard Arabic for Beginners - third edition. ISBN: 9780300233711	Ahlan wa Sahlan: Functional Modern Standard Arabic for Beginners - third edition. ISBN: 9780300233711		Lughatuna Al- Fusha: Book Four A New Course in Modern Standard Arabic ISBN 978977416583 2	Lughatuna A I-Fusha: A New Course in Modern Standard Arabic: Book Five by Samia Louis. ISBN: 978- 9774166198
Dutch	No textbook	No textbook				
French	(2016)	<i>Edito A1</i> , DIDIER FLE (2016) ISBN 978-2278083183	<i>Edito A2</i> , DIDIER FLE (2016) . ISBN 978- 2278083190	<i>Edito B1</i> , DIDIER FLE (2018) . ISBN 978- 2278087730	Edito B2, DIDIER FLE (2015) (Units 7-12) ISBN 978- 2278080984	<i>Edito B2</i> , DIDIER FLE (2015) . ISBN 978- 2278080984

German	Menschen A1, course	(Recommended) Mensch	(Recommended) Aspek	(Recommended) Aspekte neu	No textbook
	book and workbook	en A2, course book and	te neu	B1plus, Lehr- und	
	Kursbuch: ISBN 978-3-	workbook	B1plus, Lehrbuch: ISBN-	Arbeitsbuch	
	19-101901-3	Kursbuch: ISBN-13: 978-	13: 978-3126050166	(second half)	
	Arbeitsbuch: ISBN 978-	3191019020		Lehrbuch: ISBN-13: 978-	
	3-19-111901-0	Arbeitsbuch: ISBN-13:		3126050166 Arbeitsbuch: ISB	
		978-3191119027		N-13: 978-3126050173	

	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6/7
Greek	for Beginners ISBN 978-9607914385 Communicate in Greek for Beginners Workbook 1.	<i>Greek2</i> Workbook 1 ISBN 978-9607914231	Communicate in Greek 2 ISBN 978- 9608464148. Communicate in Greek 2 Workbook 1 ISBN 978-9607914231			
Italian	Oggi in Italia a first course in Italian ISBN 978- 1285874401	No textbook	Da Capo. ISBN 9781428262744			

Page Break

Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6/7

•		Minna no Nihongo Shokyu I Textbo			Minna no	TOBIRA, Gate
	Kaite Oboeru Bunkei Renshucho [2	<i>ok</i> [2nd ver],	Shokyu I		Nihongo	way to
Textboo	nd ver] <b>,</b> ISBN: 9784883196074	ISBN:9784883196036	<i>Textbook</i> [2nd	Syokyu II	Syokyu II	Advanced Japanese, ISBN
ks			ver],	<i>Textbook</i> [2nd	<i>Textbook</i> [2nd	978487424447
availabl	Minna no Nihongo Shokyu I Textbo		ISBN:9784883196	ver], ISBN:	ver] <b>,</b> ISBN:	<i>5/040/42444/</i>
e from	<i>ok</i> [2nd ver],	1 Kaite Oboeru Bunkei Renshucho [	036	978948831964	978948831964	
JP Book	ISBN:9784883196036	2nd ver], ISBN: 9784883196074		63	63	
s*			Minna no Nihongo			
	(Optional) <i>Minna no</i>	(Optional) <i>Minna no Nihongo</i>	Syokyu II	Minna No	Minna No	
	Nihongo Shokyu I, Translation &	Shokyu I, Translation & Grammar	Textbook [2nd	Nihongo	Nihongo	
	Grammar Notes – English	<i>Notes</i> – English [2nd ver],	ver], ISBN:		Shokyu vol. 2	
	[2nd ver], ISBN:9784883196043	ISBN:9784883196043	97894883196463	Kaite Oboeru	Kaite Oboeru	
				Bunkei	Bunkei	
			Minna no Nihongo	Renshucho [2n	Renshucho [2n	
			Shokyu, vol. 1		d ver], ISBN:	
			Kaite Oboeru		978-	
			Bunkei	• ·	4883196708	
			<i>Renshucho</i> [2nd			
			ver], ISBN:	(Optional) Min	(Optional) Min	
			_, 9784883196074	na no Nihongo	•	
				Syokyu II	Syokyu II	
			Minna No Nihongo		Translation &	
			Shokyu vol. 2 Kaite		Grammatical	
				Notes - English		
			Renshucho [2nd	[2nd ver],	[2nd ver],	
			-		ISBN: 978-	
			4883196708		4883196647	

(Optional) <i>Minna</i> <i>no Nihongo</i> <i>Shokyu I,</i> <i>Translation &amp;</i> <i>Grammar Notes</i> – English [2nd ver], ISBN:9784883196 043	
(Optional) <i>Minna</i> <i>no Nihongo</i> <i>Syokyu II</i> <i>Translation &amp;</i> <i>Grammatical</i> <i>Notes</i> - English [2nd ver], ISBN: 978-4883196647	

\* Please order the books directly from JP BOOKS Online shop. https://shop.jpbooks.co.uk/

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	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6/7
Mandarin	<i>Discover China</i> Student Book 1 MacMillan (Units 1-6) ISBN 9780230405950	<i>Discover China</i> Student Book 1 MacMillan (unit 10-12) ISBN 9780230405950	<i>Discover</i> <i>China</i> Student Book 2 MacMillan (Units 1- 8) ISBN 9780230406391	<i>Discover</i> <i>China</i> Student Book 3 (Units 1- 9) ISBN 9780230406414	<i>Discover</i> <i>China</i> Student Book 4 MacMillan (Units 1-9) ISBN9780230406438	No textbook
Portuguese	<i>Português XXI Nível 1</i> Lidel (Chapter 1-6) ISBN 978-972-757-927-3	<i>Português XXI Nível 1</i> Lidel (Chapters 7-12) ISBN 97 <sup>8</sup> -972-757-927-3			Ana Tavares, Português XXI Nível 3, Lidel. 2018 (book)/ 2020 (ebook). ISBN: 978-989-752-374-8 (book)/ 978-989-752- 543-8 (e-book)	
Russian	Beginners' Russian with Interactive Online Workbook, Anna S. Kudyma, Frank J. Miller and Olga E. Kagan, Hippocrene Books ISBN978-0-781-81251-1	Esmantova T.L. Russian: 5 Elementov (elements), Level A2. Zlatoust ISBN 978-5-86547-752-5	Estmanova T.L. Russian: 5 Elementov Level B1. ISBN 978-5-86547- 372-5			

	Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6/7
Spanish	Marina García, Jesús Esteban & Esther Beltr, <i>Frecuencias</i> A1 - Libro <i>del</i> <i>Estudiante</i> , 2020, Edinumen. ISBN: 978-8491790495	Paula Cerdeira, Carlos Oliva, Manuel Rosales & María Sabas, Frecuencias A2.1 – Libro del estudiante (Parte 1), 2020, Edinumen . ISBN: 978-8491795407	Oliva, Manuel Rosales & María Sabas, Frecuencias A2.2 – Libro del estudiante (Parte	No textbook	No textbook	No textbook

### Appendix 2: What is a learning pathway?

A learning pathway is a unit of learning leading to a live language conversation class. Learning pathways typically include the sort of activities and tasks that are normally covered in a traditional face-to-face language class – or as part of the preparation towards that class – and which learners can do independently or collaboratively without necessarily being together at a given point in time.

For example, in a face-to-face class, the teacher usually explains new linguistic structures: grammar instruction is a good example of classroom learning that a tutor can prepare and include in a learning pathway. Below is an example that follows very closely what would have happened in the classroom:

Using a screencast video the tutor explains the use of different structures to express needs and preferences in Spanish and then learners can do a variety of exercises to apply / practise this new knowledge.

You may play the recording as many times as you wish and if you are unsure about anything we include numerous opportunities for learners to sort out questions between themselves or to ask their tutor.

In the learning pathway, learners may have to reflect about language use themselves first – through a quiz, for example – and the tutor may then provide the explanation based on the learners' responses, as in the example below:



In addition to language instruction and practice quizzes, the learning pathways include reading, listening, and communicative tasks using discussion tools (text or voice or video).

faisons connaissance Index laters 1 section
Bonjour - venez vous aussi vous présenter, avec ou sans la vidéo - et puis allez rencontrer les autres - le premier ou la premié
Pensez bien à mentionner votre expérience de l'apprentissage du français - faisiez-vous un cours au centre de langue (ou ail
Ci-dessous les accents au cas où, comme moi, votre clavier ne vous permette pas de les taper!
Croessous les accents au cas ou , comme moi, votre clavier ne vous permette pas de les taper:
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€ <u>_Write a reply</u>
J'ai joint une photo avec une des mes soeurs (Helena) pris en Italie cet été.